**Zoe Coppola’s Music Studio**

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Studio Policies

* **Yearly Calendar:** Lessons will be offered throughout the school year from September through June, with one holiday break at the end of December.Optional summer lessons will be offered from June through August.
* **Performance Opportunities:** We will have a studio recital in December and one in May/June. All students are encouraged to participate.I will discuss other opportunities for the student to perform as they arise.
* **Attendance and Scheduling:** Please notify me as soon as possible via email or text if you have a conflict with your regular lesson time. I anticipate being able to hold all lessons as scheduled, but in the event I do need to reschedule or cancel a lesson for travel, holidays, etc., I will notify you well in advance. Please do the same! A make-up lesson can be scheduled based on our availabilities. In the event of a student no-show with no advance warning (except in case of emergency!) I ask you provide full payment for the scheduled lesson.
* **Payment:** Lesson rates for all students are as follows:

 $25 for thirty-minute lesson

 $35 for forty-five minute lesson

 $45 for one-hour lesson

These rates are for lessons at the studio. For lessons atthe student’s home, add $5-$10 to the normal rate.

Please pay weekly (or at each lesson) by cash or check.

* **Books & Materials:**

Piano: We will be using the Alfred’s series of piano books. There are many options for individualization within the Alfred’s series, and we can discuss which option is best based on the needs of the student. You will need to purchase your own books from a music store or online (each book is approximately $7 on Amazon.com).

Harp: We will be using the Harp Adventures series of instruction. You will need to buy this book for $40 at www.lulu.com (HarpAdventures Curriculum Levels 1&2). Purchase of the corresponding Theory and Ensemble books is encouraged but optional.

These series will be the basis for learning but will be supplemented with additional material and pieces as appropriate.

Both piano and harp students should bring a small notebook to every lesson that we will use to keep track of practice assignments.

* **Termination Policy:** I reserve the right to terminate lessons if a student is not progressing well and shows little effort or desire to improve. If I believe the problem is the relationship between the student and I, this student might benefit from studying with a different teacher and I will provide a list of colleagues to contact.
* **Lesson Etiquette and Expectations:** Plan to arrive a few minutes before your lesson, and understand that if you are late, it may not be possible for me to extend your lesson time. I will be responsible for having a pencil, metronome, staff paper, and tuning key at your lesson; the student is responsible for bringing his lesson book and notebook. If your hands are especially dirty or if you are sick, please wash your hands in the bathroom before sitting down at the instrument.